

SEASONAL CHECKOUT REPORT

2024-2025 Season

Conventionally Produced Citrus

District 3

Citrus Research Board

P.O. Box 230 - Visalia, CA 93279

Phone: (559) 738-0246 - Fax: (559) 738-0607

Company Name:

Contact Name:

Street Address/ P.O. Box:

(City)	(State)	(Zip Code)

DUE DATE:

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During the season **October 1, 2024 through September 30, 2025** the above first handler or processor received from producers or from his own production, the following quantities of citrus produced in California.

	Column 1	Column 2	Column 3	Column 4	Column 5
TYPE OF CITRUS	NUMBER OF CARTONS RECEIVED	NUMBER OF CARTONS ON WHICH ASSESSMENTS PAID	NUMBER OF CARTONS ON WHICH ASSESSMENT IS DUE (COL. 1 – COL. 2)	ASSESSMENT RATE PER CARTON	ASSESSMENT DUE (COLUMN 3 X COLUMN 4)
ORANGES					
Cara Cara/Red Navels			X		
Blood			X		
All Other Navels			X		
All Valencia Oranges			X		
LEMONS					
Meyers			X		
Seedless			X		
All Other Lemons			X		
GRAPEFRUIT, PUMMELO & HYBRIDS					
Ruby			X		
Star Ruby			X		
Pummelo			X		
All Other Varieties			X		
MANDARINS, TANGELOS, ETC					
Clementine			X		
Satsuma			X		
Tango & W. Murcott			X		
Minneola			X		
Gold Nugget			X		
All Other Varieties			X		
ALL OTHER CITRUS			X		
COLUMN TOTALS			X		

I hereby certify that to the best of my knowledge and belief, this report is true and complete. I understand that records from which this report was compiled are subject to audit by the California Department of Food and Agriculture.

Date: _____

Signed: _____

Person authorized to certify this Report (Must be signed)

Phone: (____) _____

Please Print Name and Title (Must be printed)

SEE REVERSE SIDE FOR NOTES & INSTRUCTIONS

NOTES

- A. Limes are excluded.
- B. A "standard field box" means a container equivalent to 40-pounds.

NOTE: IF YOU DID NOT RECEIVE CITRUS IN THE ABOVE REPORTING PERIOD, YOU MUST STILL FILE A MONTHLY ASSESSMENT REPORT STATING "NONE" OR "0".

IMPORTANT: Please make a check payable to: Citrus Research Board and return with ONE completed signed copy of this report in the enclosed envelope.

INSTRUCTIONS

1. **HOW ARE ASSESSMENTS BASED?** The assessment is levied on all citrus, except limes, produced within the State of California and marketed in fresh or processed form.
2. **WHO IS OBLIGATED TO PAY?** The obligation to pay assessments is that of the producer. To facilitate collection, each processor or handler shall pay the assessment on behalf of the producer.
3. **WHO MUST FILE REPORTS AND REMIT PAYMENT?** Assessment report forms will be supplied by the Citrus Research Board. Each first handler or processor shall file a report and pay the assessment for the citrus producer. The processor or handler may deduct the assessment paid on behalf of a producer from any money owed by the processor/handler.
4. **WHAT IS THE MARKETING SEASON?** The marketing season is the period commencing October 1 through the following September 30.
5. **WHAT IS A CARTON?** A carton is defined by the program as a container equivalent to 40-pounds of marketed citrus in fresh or processed form.
6. **DISTRICT PRODUCTION:** This is determined by the location of the fruit when harvested.
 - a. **District 1- Northern California:** Comprised of that part of California west of a line drawn due north and south through White Water and north of a line drawn due east and west through Gorman, but excluding San Luis Obispo and Santa Barbara Counties.
 - b. **District 2- Southern California-Coastal:** Comprised of that part of California west of a line drawn due north and south through White Water and south of a line drawn due east and west through Gorman, but including San Luis Obispo and Santa Barbara Counties.
 - c. **District 3- California Desert:** Comprised of that part of California east of a line drawn north and south through White Water.
7. **WHEN ARE REPORTS AND PAYMENTS DUE?**
 - a. Assessment reports shall be filed and payment made within fifteen (15) days following the end of the reporting period in which the citrus was received.
 - b. Section 58930 of the California Food and Agriculture Code authorizes the adding of a ten percent (10%) charge for late payment, plus a penalty of five percent (5%) for each 30 days the unpaid balance of the assessment is unpaid.
8. **REMITTANCE:** Please remit payment along with ONE signed copy of this assessment report to the Citrus Research Board, P. O. Box 230, Visalia, CA 93279.

If you have any questions regarding this form, please contact the office at (559) 738-0246.